

Tees Valley Education Trust

Standards Committee

Terms of reference

September 2024/25

Membership

- Trustee appointed as chair annually by trust board
- Trustees (min two in addition to chair, this may include ex officio trustee)
- TVED CEO: ex officio trustee

In attendance:

- Deputy CEO
- Director of Trust Improvement and Standards
- Headteachers and academy senior leaders

By appointment, Director of PLACE

Working arrangements

- Meets termly, three times a year
- Meetings calendared annually to align with challenge board and in-year and year end data reports.
- Meetings clerked by trust board governance professional
- DCEO/DTIS and standards committee chair agrees agenda
- Challenge board and DTIS reports standing items.

Roles and responsibilities

- Agree the committee's annual work programme and forward plan.
- Agree and review annually standards committee key risks and risk register
- Review of in-year (progress and outcomes) performance against trust KPIs and supporting data.
- Review of challenge board reports and recommendations.
- Review development of TVED curriculum.
- Review TVED's PLACE led contribution to research development and impact on the trust
- Review of strategic, regional and national implications for TVED.
- Review of trust-wide emerging performance and improvement issues.
- Review impact of early intervention actions in individual academies and trust wide.

- Review CEO proposals for trust wide CPD, staffing and staffing structures in response to identified performance issues, making recommendations to trust board as appropriate.
- Review impact of TVED's workforce development strategy
- Review of outreach projects and capacity, and quality assurance measures.
- Review of external reviews (Ofsted et al) with recommendations to TB as appropriate.
- Consideration of trust wide finance implications and priorities to address performance issues.
- Consideration of future strategic developments (e.g. development of PLACE; free school applications, schools joining TVED, outreach activities) to make recommendations to trust board.
- Monitoring of trust improvement plan proposals to be considered by trust board
- Review of in-year performance against the trust's risk register with recommendations to the trust board by exception for further risk mitigation and revisions to annual risk register
- Approve recommendations for each academy's level of risk to the trust and review actions taken to mitigate risks including attendance at additional challenge board meetings.

Reporting arrangements

- All trustees, headteachers and senior TVED staff receive standards committee minutes.
- Standards committee members receive challenge board minutes and RAG rated KPI reports on individual academy performance
- Standards committee members receive strategic trust level data to support in-year and year end performance in individual academies and trust wide.
- Receives challenge board and director's reports on trust-wide implications and implications of national/regional/local policy development and priorities.
- Receives challenge board report on impact of risk mitigation actions for standards committee related key risks
- Standards committee approves items to be considered by trust board in view of trust wide strategic implications and therefore makes recommendations about TVED performance priorities
- Standards committee reviews trust corporate risk register as standing item to consider evidence of impact of risk mitigation actions, take decisions about further actions within Standards committee delegations and make recommendations to ARF/TB as appropriate.
- Standards committee minutes circulated to all trustees, CEO, DCEO, directors, headteachers and senior trust officers.